

Minuteman Nashoba Health Group

Steering Committee Meeting

Monday, December 10, 2018 at 9:30 AM

Groton Center Fire Station
Groton, MA

Meeting Minutes

Committee Members Present:

Kerry Colburn-Dion, Chair	Town of Carlisle
Melisa Doig	Town of Groton
Kerry Lafleur	Town of Concord
Kevin Johnston	Town of Ayer

Guests Present:

Ian Rhames, MNHG Treasurer	Concord Carlisle RSD
Paul Redmond	Town of Boxborough
Stephanie Oliver	Town of Concord
Bill Hickey	Harvard Pilgrim Health Care
Julia LeBrun	Fallon Health
Erin Hayes	Tufts Health Plan
Fred Winer	Tufts Health Plan, Senior Products
Carol Cormier	Group Benefits Strategies
Karen Carpenter	Group Benefits Strategies

Kerry Colburn-Dion, MNHG Chair, called the meeting to order at 9:40 AM.

Approval of minutes of the September 24, 2018 Steering Committee meeting:

Kevin Johnston moved to approve the September 24th minutes as written.

Motion

Melisa Doig seconded the motion. The motion passed by unanimous vote.

Treasurer's Report – update on FY18 audit and related matters:

Ian Rhames said the FY18 financial audit is in progress. Mr. Rhames said the issues with the past auditor have been resolved. He said resolving the issues added a couple of extra weeks to the readiness of the FY18 final draft report.

Carol Cormier said the new auditor, Bill Fraher, is going to set up a meeting with the MA Municipal Reinsurance Arrangement (MMRA) financial people to better understand its workings and reports.

Steering Committee Vacancy:

Kerry Colburn-Dion said she will be leaving her position as MNHG Board Chair and Steering Committee member. She said there is also, the Steering Committee vacancy left by Beverly Beno. She said an email was sent out to the Board and no one has expressed an interest in filling

the vacancy of Ms. Beno yet. Ms. Colburn-Dion said she would ask again at the Board meeting. She said Melisa Doig has agreed to fill in as Board Chair in the interim and asked about the Vice-Chair position.

Kevin Johnston said he would be interested in filling the Vice-Chair position.

Other Business:

Carol Cormier spoke about MyTelemedicine's want to give Benefit Administrators a \$45 gift card as an incentive to promote the MyTelemedicine benefit. She said she received legal advice that it would not be a good practice to incentivize employees for doing what is already their job. Ms. Cormier said it may cause the administrators to give preference to MyTelemedicine over other benefits that are offered.

The next Steering Committee meeting was scheduled for February 7, 2019 at 10 AM and a Board Meeting was scheduled for February 13, 2019 at 10 AM., locations to be determined

It was subsequently decided that the 2/7 Steering Committee meeting would be held at Groton Town Hall and the 2/13 Board meeting at Groton Central Fire Station.
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There was no other business.

Kevin Johnston moved to adjourn the meeting.

Motion

Melisa Doig seconded the motion. The motion passed by unanimous vote.

The Chair, Kerry Colburn-Dion, adjourned the meeting at 9:50 AM.

*Prepared by Karen Carpenter
Group Benefits Strategies*