



# Group Benefits Strategies

Date: March 2017

To: All Minuteman Nashoba Health Group Health Insurance Subscribers

From: Group Benefits Strategies

Dear Employee,

Under provisions in Massachusetts General Laws Chapter 32B, the law governing municipal health insurance, every employer is required to undergo an eligibility audit every two years to verify the eligibility of every covered member on a health insurance plan. The Minuteman Nashoba Health Group, through which your town or school purchases health insurance, is currently conducting an audit. Minuteman Nashoba Health Group has contracted with Group Benefits Strategies (GBS) to perform the audit. All audit correspondence will come from GBS.

**All Town and School health insurance subscribers are required to respond no later than April 20, 2017.**

Subscribers will receive a letter with instructions for completing the audit form(s) and submitting documents, where applicable. Please note that subscribers enrolled on a family plan will have two separate forms to complete.

*If you enrolled on a family plan, added a dependent, or were legally separated or divorced after September 2012 (the date of the last audit), documentation is required. Please refer to 'Required Documents'. Documents are not required if any changes were made prior to September 2012.*

Forms and documentation should be mailed to:

Group Benefits Strategies  
Minuteman Nashoba Health Group Audit  
11 Midstate Drive, Suite 200  
Auburn, MA 01501

All documentation collected by Group Benefits Strategies is confidential and will be returned to your employer at the end of the audit. Your early cooperation is most appreciated.

***Failure to comply with this audit may result in the termination of your health insurance.***

If you have any questions, please contact Group Benefits Strategies' Audit Department at 1-800-229-8008 between the hours of 8am and 4pm, Monday through Thursday, 8am and 1pm on Friday or at [audit@gbs-consult.com](mailto:audit@gbs-consult.com).