

MINUTEMAN NASHOBA HEALTH GROUP

Steering Committee Meeting

Groton Public Library
Groton, Massachusetts

Meeting Minutes

Tuesday, May 9, 2012 at 9:30 a.m.

Steering Committee Members Present:

Donna Madden, Chair
Valerie Jenkins
Tony Logalbo
Patrick McIntyre
Margaret Dennehey
Melisa Doig

Town of Bolton
Town of Groton
Town of Concord
Town of Clinton
Town of Boxborough
Town of Ayer

Guests Present:

Bill Hickey
Emily Savaria
Rob Anderson
Kate Sharry
Carol Cormier

Harvard Pilgrim Health Care (HPHC)
Tufts Health Plan (THP)
Fallon Community Health Plan (FCHP)
Enrollment Audit Solutions (EAS)
Group Benefits Strategies (GBS)

Chair, Donna Madden, called the meeting to order at 9:38 a.m.

Approval of the minutes of the April 3, 2012 meeting:

Valerie Jenkins moved to approve the minutes of the April 3, 2012 meeting.

Motion

Margaret Dennehy seconded the motion. The motion passed by unanimous vote.

GBS Reports:

Carol Cormier, GBS, reviewed the Funding Rate Analysis Report with data through March 2012. She said the MNHG claims were still running low compared to funding and that the only plans under-funded were the PPO and POS with very low enrollments. She said the expense-to-funding ratio through March was 84.0%.

Ms. Cormier reviewed the Level Monthly Funding Deposit Reconciliation report for the HPHC plans. She reported a 3rd quarter credit to MNHG of \$848,474.

Ms. Cormier reviewed the Stop Loss reports for CY11. She said that there were no reimbursements due to MNHG and that the Aggregating Specific Deductible had not been met. She reviewed the report of claims between 50% and 100% of the stop loss specific deductible, and said that total claims on this report were \$1,707,791.

Treasurer's Report:

Treasurer Tony Logalbo reviewed the financial statements of April 30, 2012 (unaudited figures) He reported a fund balance of \$6,163,713. He said he expects the fund balance to level off now; whereas, it has been climbing since December 2010.

There was a discussion about the possibility of high claims levels in May because of the change in plan design which will go into effect June 1.

Dependent Eligibility Audit:

Kate Sharry, Enrollment Audit Solutions (EAS), reviewed the proposed timetable and letters for the audit. She proposed a meeting with the Benefits Administrators to let them know about the audit, the process, and what to expect. She said on September 3rd EAS would mail the first letter to employees with covered dependents to introduce EAS and let employees know what is required in the audit process. She said that this first letter would be on each unit's letterhead. She said that EAS requests photocopies of documents, not originals. Ms. Sharry reviewed the three other letters that EAS would send and the dates proposed for distribution.

The Committee agreed to the proposed timetable for the audit including the deadline for documents of Dec. 1st.

Ms. Sharry reviewed the categories for eligibility and ineligibility and discussed reporting to the client.

Donna Madden said that all the employers in MNHG should agree to follow the same policies and procedures.

Ms. Madden signed the EAS contract.

It was agreed that Ms. Sharry would propose several dates in August for the meeting with Benefits Administrators.

Independent Third Party Reviews for Fallon plan:

Carol Cormier said that PPACA requires independent third party reviews when services have been denied and member appeals have been exhausted. She said that the MNHG has fiduciary agreements with Harvard Pilgrim and Tufts so they send such cases to the independent review organizations (IROs) with which they contract. She said that MNHG does not have a fiduciary agreement with Fallon and so will need to elect to use Fallon's contracted IROs or else find their own IROs. She noted the fees charged by the three IROs with which Fallon contracts.

Rob Anderson said that Fallon did a very thorough due-diligence in selecting the IROs.

Tony Logalbo made a motion to elect to use the IROs with which Fallon has agreements.

Motion

Valerie Jenkins seconded the motion. The motion passed by unanimous vote.

Carol Cormier said that the fiduciary agreements with Tufts and HPHC should be reviewed in light of the PPACA requirement.

Health Plan Reports:

Harvard Pilgrim Health Care - Bill Hickey said that he thought the health fairs went very well and that the information meetings that MNHG held prior to the health fairs were helpful.

The Committee members commented on what a great job the health plan representatives did at the fairs and sessions.

Bill Hickey said that HPHC's Mail Order pharmacy vendor, Bioscript, was purchased by Walgreens on May 7th. He said any prescriptions that still have refills left on them will be honored but that the member will have to register with Walgreens. He said that each member using Mail Order received a detailed letter on this from HPHC.

Tufts Health Plan – Emily Savaria said she wanted to make the group aware that Tufts is changing how it manages its prescriptions for smoking cessation products. She said that now members must complete classes in smoking cessation in order to qualify for the free smoking cessation Rx; however, she said that for insured business that will change on August 1st and members will no longer be required to take the classes. She said that Tufts wants to reduce obstacles to stopping smoking. Ms. Savaria said that unfortunately MNHG, as a self-funded group that renews on June 1, will have to wait until June 1, 2013 to adopt this program.

Fallon Community Health Plan – Rob Anderson said he had nothing to report at this time.

Other Business:

There was no other business.

Margaret Dennehy moved to adjourn the meeting.

Motion

Tony Logalbo seconded the motion. The motion passed by unanimous vote.

Chair Donna Madden adjourned the meeting at 10:32 AM.

*Prepared by Carol Cormier
Group Benefits Strategies*